



## REQUEST FOR PROPOSAL

### **CONSULTING SERVICES TO DEVELOP AND IMPLEMENT A CAPACITY – BUILDING PROGRAM FOR PRODUCERS’ ORGANIZATIONS**

**Institution:** Ministry of Economic Development

**Country:** Belize

**Project:** Resilient Rural Belize Programme

**Loan No.:** 2000002301

**Deadline for Submission of Proposals:** Thursday, February 18, 2021 at 2:00PM.

**Background:** The Government of Belize (GOB), through a financing agreement with the International Fund for Agricultural Development (IFAD) and Green Climate Fund (GCF), has embarked on a six-year Programme, Resilient Rural Belize (RRB), which aims to minimize the impacts of climatic and economic events on smallholder farmers while supporting sustainable market access for their produce. The programme will help farmers employ climate resilient agricultural practices and technologies; integrate profitable smallholder participation into the development of select vegetables, fruits, and honey value chains; and support smallholder production capacity through investments in public and private climate resilient infrastructure and in the strengthening of smallholder farmer Producers’ Organizations and relevant GOB Departments.

#### **Scope of Service:**

This consultancy is designed to strengthen farmers’ organizations, referred to as Producers’ Organizations, whether registered or unregistered. It will focus on providing technical, social, and organizational knowledge to improve the management, operation, and overall performance of the main actors in the selected value chains. This includes strengthening of the organizational and administrative capacities of the organizations and their financial management, marketing, and entrepreneurial capabilities to identify and take advantage of market opportunities. In addition, the *Department of Co-operatives (DOC)* must be strengthened to be able to provide continuous and effective capacity building support to these Producers’ Organizations ensuring sustainability.

The consultancy comprises of two (2) components:

- (i) Capacity Building for Producers’ Organizations and Department of Cooperatives in Organization and Administration for Institutional Strengthening.
- (ii) Capacity Building for Producers’ Organizations in Entrepreneurship, Business Management and Marketing.

#### **Objectives of the Consultancy**

The main objectives of the assignment are as follows:

1. To review the training modules currently being used by the DOC and improve and/or develop appropriate and effective training modules and materials tailored to the capacity building of Producers’ Organizations.
2. To develop and execute a capacity building and training program, which shall include training, for a minimum of twenty (20) and a maximum of thirty (30) registered or unregistered Producers’ Organizations with total membership of approximately 300 members, including men, women, and youth.
3. To develop and implement a Training of Trainers’ Module to strengthen the capacity of the staff of the DOC to effectively deliver the training modules to Producers’ Organizations.

The Resilient Rural Belize (RRB) Programme now invites proposals for the provision of ***Consulting Services to Develop and Implement a Capacity Building Programme for Producers' Organizations***.

A Consulting Firm will be selected in accordance with the procurement procedures set out by the International Fund for Agricultural Development (IFAD) and is open to all eligible bidders as defined in the policies.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. Note that all consulting firms must specify their nationality. The nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

Consultants interested in receiving the RFP and submitting a Proposal should register their interest by sending an e-mail (with subject: Request for RFP- Capacity Building for Producers' Organization) to the Procurement Consultant on [Thanson.RRB@med.gov.bz](mailto:Thanson.RRB@med.gov.bz) giving full contact details of the Consultant. This will ensure that the Consultants receive updates regarding this RFP.

The Proposal must be delivered to the following address on or before Thursday, February 18, 2021 at 2:00PM (Local time). Consultants also have the option of submitting their Proposals electronically using the File Request Link: <https://bit.ly/2W5wEDN>

Attn: Tracey Recinos Hanson  
Procurement Officer  
Resilient Rural Belize Programme  
Ministry of Economic Development  
National Agriculture Showgrounds  
Hummingbird Highway  
Belmopan, Belize