



GOVERNMENT OF BELIZE

Ministry of Finance, Economic Development, and Investment

**FINANCE, ECONOMIC DEVELOPMENT,
AND INVESTMENT**

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Our Ref: IA/CABEI/2 Vol. X 2021 (___)

July 30, 2021

Dear Supplier:

Subject: N^o CABEI-G-001/2147: Invitation to Quote for the Supply and Delivery of 2 4x4 Diesel Pickup Trucks

The **Ministry of Finance, Economic Development, and Investment** extends an invitation to your company (*Name of Supplier*) to submit a bid for the above-mentioned supply contract.

Deadline for submission of sealed bids is **Monday August 16th, 2021, at 3:00 p.m.**, via direct mail or hand delivered to the address indicated below:

Electronic Bidding will not be Permitted, and Late submissions will be rejected.

**Project Coordinator
Belize Integral Security Programme (BISP)
Project Management Unit
1904 Constitution Drive, 2nd Floor, Unit #3
Belmopan City, Cayo District
Belize, Central America**

Ref: Invitation to Quote No CABEI-G-001-2021/2147

A timetable of events for this Bidding process is presented below:

	DATE	TIME; VENUE
Deadline for requesting clarifications	Monday, August 9, 2021	2:00 p.m.
Last date on which clarifications are issued by BISP PMU	Wednesday, August 11, 2021	-
Deadline for submission of Bids for this tender (with validity period 60 days)	Monday, August 16, 2021	3:00 p.m.
Review of bids received	Tuesday August 17, 2021	-
Notification of award to the successful tenderer	Friday August 27, 2021	-
Contract Signature	Tuesday, August 31, 2021	-
Delivery of Items to Belize Integral Security Programme, Programme Executing Unit in Belmopan	30 days after contract signature	-

Kindly note that the selection method is based on **Price Comparison** and that participants in this process will be subject to an **Eligibility Verification** exercise to verify that they do not appear on CABEL's prohibited counterparty lists.

Quotations must be provided for all the items under this Invitation. Price quotations will be evaluated for all the items together and contract awarded to the firm most responsive and offering the lowest evaluated total cost of all the items.

We look forward to your participation and submission to this tender.

Respectfully,

Elvis L. Requena
Programme Coordinator
Belize Integral Security Programme (BISP)

Enc:

- 1. Technical Specification*
- 2. Price and Delivery Schedule*
- 3. Form of Quotation*
- 4. Draft Contract*

TECHNICAL SPECIFICATION

Notes:

- 1) The tenderers are requested to complete column 4 &5 in the template on the next pages.
- 2) Columns 1, 2, and 3 are not to be modified by the tenderer
- 3) Column 6 is reserved for the Executive Committee
- 4) The offer must be clear enough to allow the evaluators to make an easy comparison between the requested specifications and the offered specifications

1. Item Number	2. Quantity	3. Specifications Required	4. Specifications Offered	5. Notes, remarks, ref to documentation	6. Executive Committee's notes
1	2	2022 – 4x4 Diesel Pickup Truck			
		<u>MECHANICAL FUNCTION</u>			
		4 Cylinder, minimum 2.2L Turbo Diesel Engine			
		6 Speed Manual/Automatic Transmission (based on availability), 4x4 Shift on the Fly			
		Remote Entry System			
		Electronic locking rear differential			
		Electronic Power Assisted Steering			
		4 Wheel Drive			
		Heavy Duty suspension and shock absorbers			
		Mileage-minimum 25 miles per gallon (mpg) highway, 20 mpg city			
		Fuel tank capacity-21 gallons			
		Front & Rear Suspension			
2		<u>EXTERIOR</u>			
		Intermittent windshield wipers			

		Outside rare view mirror			
		Large head lamps			
		Bright rare combination lamps			
		Fuel system with filter & sedimeter			
		running boards			
		Exterior molding			
		front wheel bumper guard			
		4 Cargo Tie down hooks			
		17" Alloy Rims with All Terrain Tires			
		Full size spare tire			
		Bed Liner			
		Mud Guards			
		Roll Bars			
3		<u>INTERIOR</u>			
		4 Door Crew Cab			
		Central Locking System, Power Windows & Doors			
		Jack and tool kit			
		5 passenger capacity			
		Instrument Panel with Odometer, Fuel Display, Oil Pressure & Coolant Temp			
		Heavy Duty Floor Mats			
4		COMFORT & CONVENIENCE			
		Air Conditioning			
		Sliding Seats Driver			
		Cup Holder x 6, 4 Bottle Holder			
		Inner Grab handle			

5		AUDIO & ENTERTAINMENT			
		AM/FM CD Player			
		2 Front Speaker (Minimum)			
6		SAFETY AND SECURITY			
		Driver & Passenger Airbags, Power Steering			
		Anti-Lock Braking System, Break Assist, High Mount Stop Lamp			
		Fog lights			
		ASB - anti-skid brakes for all wheels			
		Off road control ASB to reduce stopping distance on pavement, sand and gravel			
		Seat belts			
		1 Year Comprehensive Insurance Coverage			
7		OTHER			
		Heavy duty Maintenance Free Battery			
8		WARRANTY			
		Three Year/60,000 KM Bumper to Bumper Warranty (Minimum)			
9		PRICE (BZD)			
		Duty Free			
		Import duty			
		Environmental Tax			
		GST			
		Total			
10		DELIVERY			
		Within 30 days after contract signing			

Price and Delivery Schedule for Goods

Date _____

Contract Name.: _____

Name of Bidder: _____

Item No	Description of Goods	Quantity	Unit Price	Total Price at final destination (inclusive of insurance)	Delivery Date
#1					
#2					
#3					
#4					
#5					
#6					

(Note: In case of discrepancy between unit price and total derived from unit price, the unit price shall prevail)

Form of Quotation

_____ (Date)

To: Belize Integral Security Programme (BISP)

1904 Constitution Drive
Second Floor, Unit #3
Belmopan City
Belize

We offer to execute the contract for the **Supply and Delivery of 2 4X4 Diesel Pickup Trucks** in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of _____ (amount in words and numbers) (_____) (name of currency). We propose to complete the delivery of Goods described in the Contract within a period of _____ calendar days from the Date of Signing of the Contract.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the proposal documents.

Authorized Signature: _____

Name and Title of Signatory _____

Name of Supplier: _____

Address: _____

Phone Number _____

Fax Number, if any _____

e-mail address: -----



**Ministry of Finance, Economic Development,
and Investment
Belize Integral Security Programme (BISP)**

**Supply and Delivery of 2 4x4 Diesel
Pickup Trucks**

Funding Source: CABEI

BELIZE:

Government of Belize

Contract No. _____



CONTRACT AGREEMENT

This contract is made this 31 day of August 2021 BETWEEN the the **GOVERNMENT OF BELIZE, acting through The Ministry of Finance, Economic Development, and Investment** (hereinafter called “the Purchaser”) of the one part and the **XXXX** (hereinafter called “the Supplier”) of the other part.

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., *Supply and Delivery of 2 4x4 Diesel Pickup Trucks* and has accepted a Quote by the Supplier for the supply of those Goods and Services in the sum of **XXXX** (hereinafter called “the Contract Price”).

AND WHEREAS, the supplier is willing and able to supply the goods on the terms and conditions hereinafter contained in Schedule 2 and in accordance with the offer, which is annexed hereto as Schedule 1 and shall be treated as an integral part of this Contract,

NOW THEREFORE, the parties hereto hereby agree as follows:

1.0 SCOPE OF WORKS

The Supplier agrees to provide the Goods in accordance with the terms of his offer as set out in the Schedule annexed hereto.

2.0 CONSIDERATION

It is understood and agreed that this is a fixed price contract for the supply of the Goods by the Supplier in the sum of the Contract Price stated above.

3.0 COMMENCEMENT AND DURATION

The contract shall commence on the 31, day of August 2021 and shall end on the 30 day of September 2021 when all the Goods have been delivered to Belize Integral Security Programme’s, Programme Executing Unit in Belmopan and accepted by the said Unit.

4.0 PAYMENTS

Payments shall be made as follows:

- (a) The Supplier shall be paid (50%) of the Contract Price within 10 working days after the signing of the contract.
- (b) The final fifty (50%) percent will be paid to the Supplier upon final delivery and acceptance of the Goods subject to the provisions of Clause 5 below.

5.0 INSPECTIONS AND TESTS

The Purchaser or its representative shall have the right to inspect and/or to test the Goods and related services to confirm their conformity to the Contract specifications at no extra cost to the Purchaser, to be conducted at the Goods' final destination. Should any inspected or tested Goods and/or related services fail to conform to the Specifications, the Purchaser may reject the Goods and/or services, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Purchaser.

6.0 TERMINATION FOR INSOLVENCY

The Purchaser may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier.

7.0 APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of Belize

8.0 PROHIBITED PRACTICES

CABEI requires from the Borrowers/Beneficiaries and all individuals or legal entities that participate or provide services in projects or operations with CABEI financing, whether in their capacity as bidders, borrowers, executing bodies, coordinators, project supervisors, contractors, subcontractors, consultants, suppliers, donation beneficiaries (and all officials, employees, representatives, and agents), as well as any other type of analogous relationship, the following:

- a. Observe the highest ethical standards in all stages of the procurement process or in the execution of a contract.
- b. Refrain from performing any act or action that is framed or can be categorized as a Prohibited Practice.
- c. Report to CABEI, using the Reporting Channel or other reporting mechanism available to CABEI, any act suspected of constituting a Prohibited Practice of which it has knowledge or has been informed.

In accordance with best practices and to establish a framework of reference in the operation, the following are considered prohibited practices: Corrupt Practice, coercive practice, fraudulent practice, collusive practice, obstructive Practice for purposes of this provision, the foregoing terms, as well as the actions to follow can be found in article 16 of the Norms for the Application of the Policy for the Procurement of Goods, Works, Services and Consultancies with CABEI resources.

In case of complaints received in the reporting channel or other means acceptable to CABEI, related to prohibited practices that occurred during the procurement processes of Goods, Works, Services and Consultancies, as well as during the execution of a contract resulting from said processes within the

framework of an operation financed with CABEI resources, the Bank will proceed in accordance with its internal policies related to the subject.

Prior to determining the existence of a Prohibited Practice, CABEI reserves the right to execute the required audit and investigation procedures and will grant the counterparties and their related parties the procedural opportunity to argue their defense, through the execution of an Administrative Procedure.

When it determines the existence of a prohibited practice, CABEI will determine one or more of the actions and recommendations that are listed below, without their being restrictive:

- a. Refer the corresponding case to the competent local authorities.
- b. Issue a written warning.
- c. Adopt measures to mitigate the identified risks.
- d. Suspend disbursements.
- e. De-obligate funds.
- f. Require the advance payments of the resources
- g. Cancel the business or the contractual relationship.
- h. Suspend the procurement processes, or execution of contracts, regardless of the state in which they are in.
- i. Request additional guarantees.
- j. Execute bonds or guarantees.
- k. Request reimbursement of expenses or costs associated with the activities and investigations carried out in connection with the commission of prohibited practices.

Actions or recommendations determined by CABEI will be of obligatory compliance and enforcement.

In any case, notwithstanding sanctions imposed by the authorities of the Borrower/Beneficiary's country, CABEI reserves the right to request the suspension of the contracting processes or execution of the resulting contracts, regardless of the state in which they are in. If CABEI requests the suspension of the contracting procedures or of the execution of contracts, and this does not happen, the Bank reserves the right to not finance any resulting contract. Because of a research process, CABEI may incorporate natural or legal persons in the List of Prohibited Counterparties or another ineligibility list that CABEI has established for this purpose.

9.0 WARRANTY

9.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

9.2 The Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.

9.3 Goods offered should be covered by manufacturer's warranty for at least 3 years/ 60,000 KM from the date of delivery to the Purchaser

9.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.

9.5 Upon receipt of such notice, the Supplier shall, within the period specified, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.

If having been notified, the Supplier fails to remedy the defect within the period specified, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

IN WITNESS WHEREOF the parties hereto have put their hands and seals the day and year first written.

THE COMMON SEAL of the)
Ministry of Finance, Economic Development, and Investment)

Dr. Osmond Martinez
Chief Executive Officer
Ministry of Finance, Economic Development,
and Investment

Witness

STAMP:

Witness

Annex 1: Technical Specifications for the Supply and Delivery of 2 4x4 Diesel Pickup Trucks

Annex 2: Supplier's Offer

Sample