



**GOVERNMENT OF BELIZE**  
**MINISTRY OF FINANCE, ECONOMIC DEVELOPMENT, AND**  
**INVESTMENT**  
**REQUEST FOR EXPRESSIONS OF INTEREST**

**CONSULTANCY FOR PROJECT ENGINEER FOR THE BELIZE INTEGRAL**  
**SECURITY PROGRAMME (BISP)**

**Nº CABEI-CS-002-2021/2147**

**BACKGROUND**

The Government of Belize (GOB) is implementing a security programme with the overall objective to contribute to improving the quality of life of Belizeans and to support regional efforts that seek to combat crime. The key goal of the Belize Integral Security Programme (BISP) is to strengthen citizen security by providing support to those institutions directly engaged in maintaining national security. The Central American Bank for Economic Integration (CABEI), as part of the services it provides to its beneficiary member countries, is providing the total financing for the procurement of a consultant to fill the role of Procurement Officer in the framework of the Belize Integral Security Programme (BISP). The Ministry of Finance, **Economic Development**, and Investment will be responsible for the execution of the Programme and all its components, reporting all progress to CABEI and ensuring the execution of each component under the terms established for CABEI formulation and approval. The execution of BISP components will be carried out by the Co-Executors: Belize Police Department, Belize Defence Force, Belize Coast Guard and National Forensic Science Services.

The General Objectives of the consultancy to be contracted is to coordinate and supervise the execution of the technical components of the Programme.

The Ministry of Finance, **Economic Development** and Investment now invites interested consultants to present their expressions of interest along with their respective resume to participate in the selection process for the consultancy of a Procurement Officer with the Belize Integral Security Programme (BISP).

**SCOPE OF WORK**

The Project Engineer will be responsible for coordinating and supervising the execution of the technical components of the Programme. The Project Engineer will be responsible for the duties & tasks, listed below in addition to others not listed here.

- (a) Prepare and submit the terms of references for: the recruitment of the pre-investment for the design of the infrastructure projects; equipment specifications; the recruitment of the engineer consultants and contractors.
- (b) Prepare the terms of reference for the request for offers for the procurement of works and equipment, as well as, support the Procurement Officer in the execution of the respective processes, responding to technical inquiries that may arise during such procurement processes.
- (c) Assist the Project Coordinator in the invitation and evaluation of bids including the preparation of bid reports and recommendation of the award of supply and construction contracts.
- (d) Manage the construction and/or rehabilitation contracts for the infrastructure works and the purchase of equipment in coordination with the Co-Executors.

## **SUPERVISION AND REPORTING**

The Project Engineer will work under the general guidance and report directly to the Project Coordinator. The post will be based at the Office of the Programme Executing Unit in Belmopan.

## **ACADEMIC QUALIFICATIONS AND EXPERIENCE**

- Bachelor's degree in Civil/Construction/Structural Engineering or Architecture; Or Master's degree in Civil/Construction/Structural Engineering or Architecture.
- Minimum of five (5) years professional working experience in a leadership position as a supervisor of works of similar concrete buildings or of similar complexity done in Belize, Central American countries or the Caribbean.
- Minimum of five (5) years previous working experience in the review and preparation of designs/drawings/Bill of Quantities for construction works; in the last five (5) calendar years (2015-2020).
- Experience in Project Management will be considered an asset.
- Knowledge and skill in the use of MS Office, Microsoft Project will be considered an asset.
- Minimum of three (3) years' experience working with design and drafting Software (AutoCAD, etc).
- Excellent written and oral communication skills in English.
- Ability to write and speak in Spanish.
- Reside in Belize during program execution and willingness to travel regularly to the project location.
- Member in good standing of the Association of Professional Engineers of Belize (APEB) or.
- Member in good standing of the Association of Professional Architects of Belize (APAB)

## **TERMS**

The Project Engineer will be selected by a competitive process in accordance with the Policy for the Procurement of Goods, Works, Services and Consultancies with CABEL resources and its Norms for Application (DI-52/2020 / PRE-40/2021). The successful candidate will be employed on a fulltime contractual basis; the initial contract will be for a one-year period.

Interested eligible Consultants may obtain further information and a complete Terms of Reference from the Programme Executing Unit of the BISP. Requests should be addressed to [projectcoordinator.bisp@med.gov.bz](mailto:projectcoordinator.bisp@med.gov.bz) during office hours of 9:00 a.m. to 4:00 p.m. local time from Monday to Friday; or you can visit the Ministry of Economic Development's webpage, [www.med.gov.bz](http://www.med.gov.bz) to download the Terms of Reference. Additionally, the consultancy announcement can be found on the Belize Procurement Notice Board's webpage <https://blz-cppnb.caricom.org/epps/home.do>

Deadline for submission of Expressions of Interest is **Monday August 30<sup>th</sup>, 2021**. Expressions of interest along with Resume and supporting documentation (Degrees, Certificates, etc.) must be sent via electronic mail (email) to [projectcoordinator.bisp@med.gov.bz](mailto:projectcoordinator.bisp@med.gov.bz) or via direct mail or hand delivered to the address indicated below by **9:00 a.m. on Monday August 30<sup>th</sup>, 2021**.

**Late submissions will not be considered.**

**Project Coordinator  
Belize Integral Security Programme (BISP)  
Programme Executing Unit  
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2<sup>nd</sup> Floor, Unit #3  
Belmopan City, Belize C.A.  
Belize Integral Security Programme (BISP)  
Ref: CABEL-CS-002-2021/2147  
Project Engineer**