



GOVERNMENT OF BELIZE

Ministry of Finance, Economic Development, and Investment

**FINANCE, ECONOMIC DEVELOPMENT
AND INVESTMENT**

**P.O. Box 42
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Our Ref: IA/CABEI/II Vol. IIII 2021 (--)

November 18, 2021

Dear Sir/Madam,

Subject: CABEI-G-003-2147/2021: Invitation to Quote for the Supply and Delivery of Laboratory Equipment.

The Ministry of Finance, **Economic Development**, and Investment extends an invitation to your company, to submit a bid for the abovementioned supply contract.

Deadline for the submission of sealed bids is **10:00 a.m. on November 29, 2021**, at the following physical address below:

**Project Coordinator
Belize Integral Security Programme
#1904 Constitution Drive, 2nd Floor, Unit 3
Belmopan City, Cayo District
Belize, Central America**

Ref: Invitation to Quote: Supply and Delivery of Laboratory Equipment (CABEI-G-003-2147/2021)

A tentative timetable of events for this tender process is presented below:

	DATE	TIME
Deadline for requesting clarifications	November 24, 2021	10:00 p.m.
Last date on which clarifications are issued by BISP	November 25, 2021	-
Deadline for submission of Bids for this tender (with validity period 60 days)	November 29, 2021	10:00 a.m.
Review of bids received	November 30, 2021	10:00 a.m.
Notification of award to the successful tenderer	December 10, 2021	4:00 p.m.
Contract Signature	December 14, 2021	2:00 p.m.
Delivery of Items to National Forensic Science Service, Head Quarters	30 days after contract signature	-

Kindly note that the selection method is based on *Price Comparison* and that participants in this process will be subject to an *Eligibility Verification* exercise to verify that they do not appear on CABEI's prohibited counterparty lists.

Quotations must be provided for all the items under this Invitation. Price quotations will be evaluated for all the items together and contract awarded to the firm most responsive and offering the Most Economically Advantageous Tender after the evaluated total cost of all the items.

We look forward to your participation and submission to this tender.

Respectfully,

Elvis L. Requena
Project Coordinator
Belize Integral Security Programme (BISP)

Enc:

- 1. Technical Specification*
- 2. Price and Delivery Schedule*
- 3. Form of Quotation*
- 4. Draft Contract*

TECHNICAL SPECIFICATION

Item	Description	Approximate Dimensions	Operating Requirements	Technical Specifications
Exhibit Storage Refrigerator	Biomedical refrigerator for short-term and long-term storage of biological and/or chemical samples.	Size: 72 x 86 x 200 cm Weight: 138 kg	Power: 110 V, 60 Hz Electrical Outlet Plug: Type B (North American)	Refrigeration temperature range: +1/+10°C Front door: Glass Net capacity: 628 L Warranty: 1 year minimum for manufacturer's defects
Portable Fourier Transform Infrared Spectrometer	Compact and weatherproof mid-infrared spectrometer designed for analysis outside of laboratory environments to provide fast, high-quality answers about liquid, powder, paste and gel samples on site.	Size: 22 x 29 x 19 cm Weight: 6.8 kg	Operating temperature: 0 to 50 °C Power: Internal battery, 100/120/240 V AC, 50/60 Hz Electrical Outlet Plug: Type B (North American)	Spectral range: 4000–650 cm ⁻¹ Resolution: 4–32 cm ⁻¹ Controller: Handheld computer with Microsoft® Windows® Mobile Edition Warmup time: 10 minutes maximum Response time: 2 minutes average Connectivity: USB connection to any computer Warranty: 1 year minimum for

				manufacturer's defects
<ul style="list-style-type: none"> • Item must meet all minimum technical specifications listed • Item must include operating manual • Item must have been manufactured after 2015 • Item must be a model still in production at time of bid • Item must include at least 1 year's warranty for manufacturer's defects Item must be delivered to site 30 days after contract signature • Item must be accompanied by itemized invoice (emailed ahead of shipment) for customs entry declaration • Item must be of a brand whose spare parts can be readily sourced via local or regional (Central American) suppliers • Item must be of a brand that is compatible with local or regional (Central American) maintenance service providers 				

Price and Delivery Schedule for Goods

Date _____

Contract Name.: _____

Name of Bidder: _____

Item No	Description of Goods	Quantity	Unit Price	Total Price at final destination (includes all taxes, customs, duties, inland transportation and insurance)	Duty and Tax Free Prices	Delivery Date
#1						
#2						
#3						
#4						
#5						
#6						

(Note: In case of discrepancy between unit price and total derived from unit price, the unit price shall prevail)

Form of Quotation

_____ (Date)

To: _____ (Purchaser's Name)

_____ (Purchaser's Address)

We offer to execute the contract _____ in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of _____ (amount in words and numbers) (_____) (name of currency). We propose to complete the delivery of Goods described in the Contract within a period of _____ calendar days from the Date of Signing of the Contract.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the proposal documents.

Authorized Signature: _____

Name and Title of Signatory _____

Name of Supplier: _____

Address: _____

Phone Number _____

Fax Number, if any _____

e-mail address: -----



Belize Integral Security Programme

Supply and Delivery of Laboratory Equipment

Funding Source: CABEI

BELIZE :

GOVERNMENT OF BELIZE

Contract No. _____



CONTRACT AGREEMENT

This contract is made this ___ day of December 2021 BETWEEN the the **GOVERNMENT OF BELIZE, acting through the Ministry of Finance, Economic Development, and Investment** (hereinafter called “the Purchaser”) of the one part and the **XXXX** (hereinafter called “the Supplier”) of the other part.

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., ***Supply and Delivery of Laboratory Equipment***, and has accepted a Quote by the Supplier for the supply of those Goods and Services in the sum of **XXXX** (hereinafter called “the Contract Price”).

AND WHEREAS, the supplier is willing and able to supply the goods on the terms and conditions hereinafter contained in Schedule 2 and in accordance with the offer, which is annexed hereto as Schedule 1 and shall be treated as an integral part of this Contract,

NOW THEREFORE, the parties hereto hereby agree as follows:

1.0 SCOPE OF WORKS

The Supplier agrees to provide the Goods in accordance with the terms of his offer as set out in the Schedule annexed hereto.

2.0 CONSIDERATION

It is understood and agreed that this is a fixed price contract for the supply of the Goods by the Supplier in the sum of the Contract Price stated above.

3.0 COMMENCEMENT AND DURATION

The contract shall commence on the xxx day of xxx, 2021 and shall end on the XXX when all the Goods have been delivered to Ministry of Finance, Economic Development and Investment, Ground Floor, Sir Edney Cain Building, Belmopan and accepted by the said Ministry.

4.0 PAYMENTS

Payments shall be made as follows:

- (a) The Supplier shall be paid fifty percent (50%) of the Contract Price within 10 working days after the signing of the contract.
- (b) The final fifty percent (50%) percent will be paid to the Supplier upon final acceptance of the Goods subject to the provisions of Clause 5 below.

5.0 INSPECTIONS AND TESTS

The Purchaser or its representative shall have the right to inspect and/or to test the Goods and related services to confirm their conformity to the Contract specifications at no extra cost to the Purchaser, to be conducted at the Goods' final destination. Should any inspected or tested Goods and/or related services fail to conform to the Specifications, the Purchaser may reject the Goods and/or services, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Purchaser.

6.0 TERMINATION FOR INSOLVENCY

The Purchaser may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier.

7.0 APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of Belize

8.0 PROHIBITED PRACTICES

CABEI requires from the Borrowers/Beneficiaries and all individuals or legal entities that participate or provide services in projects or operations with CABEI financing, whether in their capacity as bidders, borrowers, executing bodies, coordinators, project supervisors, contractors, subcontractors, consultants, suppliers, donation beneficiaries (and all officials, employees, representatives and agents), as well as any other type of analogous relationship, the following:

- a. Observe the highest ethical standards in all stages of the procurement process or in the execution of a contract.
- b. Refrain from performing any act or action that is framed or can be categorized as a Prohibited Practice.
- c. Report to CABEI, using the Reporting Channel or other reporting mechanism available to CABEI, any act suspected of constituting a Prohibited Practice of which it has knowledge or has been informed.

In accordance with best practices and to establish a framework of reference in the operation, the following are considered prohibited practices: Corrupt Practice, coercive practice, fraudulent practice, collusive practice, obstructive Practice for purposes of this provision, the foregoing terms, as well as the actions to follow can be found in the article 16 of the Norms for the Application of the Policy for the Procurement of Goods, Works, Services and Consultancies with CABEI resources.

In case of complaints received in the reporting channel or other means acceptable to CABEI, related to prohibited practices that occurred during the procurement processes of Goods, Works, Services and Consultancies, as well as during the execution of a contract resulting from said processes within the framework of an operation financed with CABEI resources, the Bank will proceed in accordance with its internal policies related to the subject.

Prior to determining the existence of a Prohibited Practice, CABEI reserves the right to execute the required audit and investigation procedures and will grant the counterparties and their related parties the procedural opportunity to argue their defense, through the execution of an Administrative Procedure.

When it determines the existence of a prohibited practice, CABEI will determine one or more of the actions and recommendations that are listed below, without their being restrictive:

- a. Refer the corresponding case to the competent local authorities.
- b. Issue a written warning.
- c. Adopt measures to mitigate the identified risks.
- d. Suspend disbursements.
- e. De-obligate funds.
- f. Require the advance payments of the resources
- g. Cancel the business or the contractual relationship.
- h. Suspend the procurement processes, or execution of contracts, regardless of the state in which they are in.
- i. Request additional guarantees.
- j. Execute bonds or guarantees.
- k. Request reimbursement of expenses or costs associated with the activities and investigations carried out in connection with the commission of prohibited practices.

Actions or recommendations determined by CABEI will be of obligatory compliance and enforcement.

In any case, notwithstanding sanctions imposed by the authorities of the Borrower/Beneficiary's country, CABEI reserves the right to request the suspension of the contracting processes or execution of the resulting contracts, regardless of the state in which they are in. If CABEI requests the suspension of the contracting procedures or of the execution of contracts, and this does not happen, the Bank reserves the right to not finance any resulting contract. Because of a research process, CABEI may incorporate

natural or legal persons in the List of Prohibited Counterparties or another ineligibility list that CABEI has established for this purpose.

9.0 WARRANTY

9.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

9.2 The Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.

9.3 Unless otherwise specified, the warranty shall remain valid for three (3) years after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated, or for three (3) years after the date of shipment, from the port, or place of loading in the country of origin, whichever period concludes earlier.

9.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.

9.5 Upon receipt of such notice, the Supplier shall, within the period specified, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser. If having been notified, the Supplier fails to remedy the defect within the period specified, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

IN WITNESS WHEREOF the parties hereto have put their hands and seals the day and year first written.

THE COMMON SEAL of the _____)
Ministry of Finance, **Economic Development**, and Investment)

FOR AND ON BEHALF OF THE GOVERNMENT OF BELIZE

Osmond R. Martinez, Ph. D.
Chief Executive Officer
Ministry of Finance, **Economic Development**
And Investment

Witness

FOR AND ON BEHALF OF THE SUPPLIER

Supplier's Representative

Witness

Annex 1: Technical Specifications for the Supply and Delivery of Laboratory Equipment

Annex 2: Supplier's Offer