



Specific Procurement Notice

Belize August 31, 2023

**Re: Belize Electricity Tariff Assessment and Benchmarking Analysis
Ref: 23-4000 (QCBS)**

The United States of America, through the Millennium Challenge Corporation (MCC), and the Government of Belize (The Government) or (GoB), have signed a Compact Development Funding (CDF) Agreement to help facilitate in the development and implementation of an MCC Compact with Belize (The Agreement) in the amount of US\$10 million (MCC Funding).

As a first step in the development of a compact with the Government of Belize, MCC conducted a constraints analysis in early 2022. Of the five identified constraints, the Government of Belize selected the low quality of education and the high cost of electricity constraints for further development. MCC and the Government of Belize's Compact Development Team have conducted an analysis to explore the root causes of these constraints and are developing a Program to address these constraints. The Government, acting through the Compact Development Team (CDT) of the Ministry of Economic Development, is hereby issuing a Request for Proposals, following the General Procurement Notice published on May 1, 2023, in DgMarket and UNDB, among other sites.

The CDT invites proposals to provide consulting services for the Belize Electricity Tariff Assessment and Benchmarking Analysis.

The overall objective of this contract is to provide essential information to the GoB by way of the Public Utilities Commission (PUC) on the cost structure within the Belize electricity sector that will allow the PUC to make a detailed assessment of tariff design to ensure that the costs of providing electricity service are allocated fairly and accurately among the various customer classes, and that rates are set at a level that ensures the financial viability of an efficiently operated utility balanced with the long-term policy goals of the GoB.

The PUC seeks to ensure that these goals are satisfied, and that a transparent and equitable methodology is derived for allocating costs to different customer classes based on their usage of the system. The analytical inputs include but are not limited to purchased power cost, operations and maintenance expense, capital improvement needs, capital balances and debt service requirements.

This RFP is open to all eligible entities (“Consultants”) who wish to respond. Subject to restrictions noted in the RFP, consultants may associate with other consultants to enhance their capacity to successfully carry out the assignment.

A Consultant will be selected under the Quality and Cost-Based Selection (“QCBS”) method, an evaluation procedure that is described in sections of the RFP in accordance with the “MCC Program Procurement Guidelines” provided on the MCC website (www.mcc.gov/ppg). The selection process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.

The RFP includes the following Sections:

PART 1 – PROPOSAL AND SELECTION PROCEDURES

Section I Instructions to Consultants (“ITC”)

This section provides information to help Consultants prepare their Proposals; it also provides information on the submission, opening, and evaluation of Proposals and on the award of the proposed contract.

Section II Proposal Data Sheet (“PDS”)

This section includes provisions that are specific to this procurement and that supplement Section I, Instructions to Consultants.

Section III Qualification and Evaluation Criteria

This section specifies the qualifications required of the Consultant and the criteria to be used to evaluate their Proposal.

Section IV A Technical Proposal Forms

This section provides the Technical Proposal Forms that Consultants are to complete and submit in a separate envelope as part of their total Proposals.

Section IV B Financial Proposal Forms

This section provides the Financial Proposal Forms that Consultants are to complete and submit in a separate envelope as part of their total Proposals.

Section V Terms of Reference

This Section includes the detailed Terms of Reference that describe the nature, tasks, and duties of the consulting services to be procured.

PART 2 – CONTRACT FORMS

Section VI General Conditions of Contract (“GCC”)

This section contains the form of Contract proposed to be entered into between the MCA Entity and Consultant.

Section VII Special Conditions of Contract (“SCC”)

Section VIII Contract Forms and Annexes

Consultants interested in receiving the RFP and submitting a Proposal should register using the following link: <https://forms.office.com/e/b6mbJBtT0j> . Please fill in the form to get access to the RFP document. Consultants should provide their correct email contact details. This will ensure that the Consultants receive updates regarding this RFP.

Proposals must be delivered electronically to the address and in the manner specified in the PDS ITC 17, no later than **2:00 pm Belize Time (GMT-6), on October 6, 2023.**

Please note that only electronic Proposals shall be accepted. Late Proposals will not be accepted under any circumstances.

Yours sincerely,

Anna D. Hoare

Program Coordinator

Belize Compact Development Program

Ministry of Finance, Economic Development and Investment