



**BELIZE COMPACT DEVELOPMENT TEAM**

**QUESTIONS AND ANSWERS**

**Re: Fiscal Agent Services**

**Ref: 23-4001 (QCBS)**

No.	Questions/Comments	Answers/Clarifications
1.	What is meant by the following statement: “Evidence of financing dedicated for the implementation of the consulting services as attested by an authorized representative of the Consultant.” Is this a bank reference letter? Please clarify (Tech 2 – A)	The required information in Tech-2A is designed to give consultants flexibility to explain how they will mobilize their resources needed for the fiscal agent services and to provide the Technical Evaluation Panel flexibility on what they consider to be reasonable evidence and relevant to substantiate that the firm has the financial capacity required to carry out the contract. One example is an attestation from an authorized representative of the consultant detailing how the firm has allocated funds for the services. This could also be supplemented with a bank reference letter confirming availability of funds or other documentation.
2.	Is the work and deliverables schedule required for the base period (18 months) and the first option period (12 months thereafter)? Or is it required for the subsequent years? Please clarify (Tech 10, page 58)	Tech 10 requires deliverable schedule for the base period and first option period of the contract only.
3.	What is resettlement payment under Scope of services (specific responsibilities)? Page 81 section 8	Resettlement payments would include any cash compensation to Project Affected Persons (PAPs) approved under the Resettlement Action Plan (RAP). The fiscal agent would collaborate with the prospective MCA-Belize team to ensure that the compensation processes and payment mechanisms are properly supported, approved, and documented.

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4.	What is meant by home office? Qualification and Evaluation Criteria (approach and methodology) Page 37 section 5	Home office means Consultants' office headquarters.
5.	It is stated in IX. B. Facilities to be Provided by MCA After the Base Period, MCA-Belize will provide the Fiscal Agent (in the same building as MCA-Belize) with office space. Can you confirm that office space for the Fiscal Agent will be covered also during the base period?	Facilities will be provided by the MCA after the Base Period. The fiscal agent will be responsible for covering the facilities for at least two members of the Fiscal Agent Key Professional Personnel team to be present full time in Belize throughout the base period.
6.	Is it planned that the program is also supported by a Procurement Agent like in similar MCC projects? During the presentation on the 23.9. a Procurement Agent was not mentioned as part of MCAs key components.	Yes, the Belize program will also be supported by Procurement Agent services which will be competitively procured.
7.	What is the estimated amount of transactions (including RAP payments) per year envisaged during threshold and compact implementation.	We do not have visibility on the estimated number of transactions per year under the CDF agreement and prospective Compact at this time. It will depend on the number of contracts, purchase orders, MCA personnel and PAP beneficiaries under the Resettlement Action Plan.
8.	Kindly confirm that both files (Technical proposal and Financial proposal) can be uploaded as Pdf files without password-protection. Kindly confirm that they do not need to be password-protected.	Technical and Financial proposals are not required to be password protected. PDS 17.3g and 17.3h provides guidelines on this.
9.	Kindly inform us what we may do in case there are technical problems with the upload of a file through the submission portal.	Consultants are strongly advised to start uploading their proposals well in advance of the proposal submission deadline, to allow time for any technical problems (which in our experience are mostly due to technical challenges on the Consultants' side), to be resolved. Consultants may contact the email address used for clarifications, in the event of any technical challenges.

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10.	Do we have to submit scans of all financial evidence documents (from us and from our partner) for the last 3 years?	Form Tech 2A – <b>Financial Capacity of the Consultant</b> of the RFP provides clear guidelines to Consultants for submitting information relating to financial capacity.