



CONTRACT AWARD INFORMATION – CONSULTANCY SERVICES
MINISTRY OF ECONOMIC DEVELOPMENT
CENTRAL EXECUTING UNIT

Data Entry Clerk

Procurement Unit, Ministry of Finance

Loan No.: 5353/OC-BL

Process ID: BL-L1038-P00072; BL-L1038-P00073

1. **Summary of Scores:**

Names of Applicants	Country	CV Evaluation - <u>Qualification and General Experiences</u> (80 points) Minimum of 55 required to proceed to interview <u>Interview</u> (20 points)	Rank
Jerrilee Pau	Belize		
Brittney Gillett	Belize		
Tanisha Flores	Belize		
Talib Marin	Belize	91.25	Recommended
Anaceli Longsworth	Belize		
Shakera Williams	Belize		
Ishelle Tablada	Belize		
Jennifer Cayetano	Belize	72.00	Recommended
Marta Middleton	Belize		
Sandra Tiul	Belize		
Shiann Herrera	Belize		
Koby Young	Belize		
Ken Daly	Belize		

2. **Successful Applicants:** Jennifer Cayetano and Talib Marin
3. **Names of Recommended Consultants:** Jennifer Cayetano and Talib Marin
4. **Salary Package:** Negotiated
5. **Commencement Date of Contract:** February 19, 2024
6. **Duration of Contract:** 36 months
7. **Summary Scope of Contract:** The Data Entry Clerks will support the Procurement Unit in the Ministry of Finance by inputting data, documentation, lists or any other information into a filing system and conduct periodic maintenance of stored data in the database. These persons are required to have knowledge of record-keeping systems and procedures.
8. **Selection Method:** Individual Consultant Selection (ICS)